

Appendix II

Example of OSH Plan Content

a) Description of Contract work

- i. Contract description and programme details including any key dates;
- ii. Details of client, designers, Contractor and other consultants;

b) Management of the work (site project organization structure)

- i. Management structure and responsibilities, including safety and health committee;
- ii. Safety and health policy and goals for the project and arrangements for monitoring and review of safety and health performance;

c) Arrangements for:

- i. OSH communication between parties on site,
- ii. The selection and control of sub contractors,
- iii. The exchange of health and safety information between Contractors,
- iv. Competence of OSH personnel
- v. Site security,
- vi. Workers induction,
- vii. Onsite training,
- viii. Welfare facilities and first aid,

- ix. The reporting and investigation of accidents and incidents including near misses,
- x. The production and approval of HIRARC and Safe Operating Procedure (SOP).
- xi. Site rules (including drug and alcohol policy);
- xii. Fire and emergency procedures.
- xiii. Workplace and equipments Inspection
- xiv. Procurement Procedures
- xv. OSH Performance Measures and reporting

d) Arrangements for controlling significant workplace risks

i. Safety risks, including:

- Delivery and removal of materials (including waste) and work equipment taking account of any risks to the public, for example during access to or egress from the site,
- Dealing with services - water, electricity and gas, including overhead power lines and temporary electrical installations,
- Stability of structures whilst carrying out construction work, including temporary structures and existing unstable structures,
- Preventing falls from height,
- Control of lifting operations,
- The maintenance of plant and equipment,
- Working in confine space,

- Traffic management (includes routes and segregation of vehicles and pedestrians etc),
- Storage of materials (particularly hazardous materials) and work equipment,
- Any other significant safety risks;

ii. Health risks, including:

- Manual handling,
- Use of Chemical hazardous to health
- noise and vibration,
- Any other significant health risks

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