

**Client Charter Achievements For February 2020**

No.	Client Charter	Duration	No. Of Received	No. Of Processed	Achievement Percentage
1	Design approval of the following certificated machinery:	30 days	45	45	100%
		15 days	414	414	100%
2	Registration of Safety and Health Officers (SHO) within 30 working days	30 days	144	144	100%
3	Approval of certificate of fitness extension for unfired pressure vessels/steam boilers within 45 working days	45 days	13	13	100%
4	Issuance of permit to install and operate for bulk storages within 10 working days	10 days	34	34	100%
5	Issuance of permit to install for pipelines within 10 working days	10 days	16	16	100%
6	Issuance of permit to operate for pipelines within 7 working days	7 days	3	3	100%
7	New registration of the following higien competency within 14 working days:	14 days			
	i) Occupational Health Doctor		22	22	100%
	ii) Chemical Health Risk Assessment (CHRA) Assessor		0	0	0%
	iii) Indoor Air Quality (IAQ) Assessor		0	0	0%
	iv) Hygiene Technician I (Chemical Exposure Monitoring)		1	1	100%
	v) Hygiene Technician II (Local Exhaust Ventilation System Testing)		3	3	100%
	vi) Noise Competent Person		1	1	100%
vii) Authorised Gas Tester (AGT) and Confined Space Entry Supervisor (ES)	246	246	100%		
8	Renewal of the following higien competency within 30 working days:	30 days			
	i) Occupational Health Doctor		14	14	100%
	ii) Chemical Health Risk Assessment (CHRA) Assessor		7	7	100%
	iii) Indoor Air Quality (IAQ) Assessor		3	3	100%
	iv) Hygiene Technician I (Chemical Exposure Monitoring)		3	3	100%
	v) Hygiene Technician II (Local Exhaust Ventilation System Testing)		5	5	100%
	vi) Noise Competent Person		5	5	100%
vii) Authorised Gas Tester (AGT) and Confined Space Entry Supervisor (ES)	224	224	100%		
9	Response of complaints towards the department within 2 working days	2 days	17	17	100%
10	Response of application for talks and exhibitions on Occupational Safety and Health within 6 working days	6 days	6	6	100%
11	Commencement of forensic engineering investigation within 36 hours of notification on accidents/incidences	36 hours	4	4	100%
12	Issuance of official receipt for payment over the counter within 8 minutes	8 minutes	133	133	100%